

Nick Richardson

Wolfville, NS | nickrichardson902@gmail.com | +1 902-331-1024 | nick-richardson.com

EDUCATION

Nova Scotia Community College | *IT Programming*

eCampus, NS | **2023 – Present**

- System Analysis and Design
- Object Oriented Programming
- Logic and Programming
- Programming in C
- Client-Side Programming
- Web Development
- Data Fundamentals
- Networking and Security
- Windows Administration
- Linux Administration

North Nova Education Centre | *High School Diploma*

New Glasgow, NS | **2014 – 2017**

SKILLS

- **Programming:** *Java, C, JavaScript*
 - **Web Development:** *HTML, CSS*
 - **Database:** *SQL, SQLite*
 - **Version Control:** *Git, GitHub*
 - **Development Environments:** *Visual Studio Code*
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EXPERIENCE

The Vaper's Attic Inc | *Retail Associate*

Windsor, NS | **2019 – 2023**

- Managed opening and closing routines, including sales verification, and securing of proceeds.
 - Conducted regular audits, reporting any discrepancies to supervisors.
 - Monitored inventory levels, addressing shortages and surpluses.
 - Oversaw the receipt, verification, and storage of incoming shipments, ensuring accuracy.
 - Provided excellent customer service, addressing inquiries, and resolving complaints promptly.
 - Processed transactions accurately, handling both cash and card payments.
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CERTIFICATIONS AND CREDENTIALS COMPLETED

- Occupational Health and Safety course
 - WHMIS course
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REFERENCES

Available upon request